

**MINUTES
JOINT CONSULTATIVE AND SAFETY COMMITTEE**

Tuesday 8 October 2019

Councillor Alex Scroggie (Chair)

Present: Councillor Roxanne Ellis Councillor Jennifer Thomas
 Councillor Paul Feeney Councillor Paul Wilkinson
 Councillor Helen Greensmith
Unison: Alan Green Gill Morley
 Alison Hunt

Absent: Councillor Boyd Elliott

Officers in Attendance: K Bradford, D Archer and A Dubberley

19 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Councillor Elliott.

20 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 27 AUGUST 2019.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

21 DECLARATION OF INTERESTS.

None.

22 SICKNESS ABSENCE

The Service Manager Organisational Development presented a report, which had been circulated in advance of the meeting informing members of the current levels of sickness absence in the organisation with information on trends.

RESOLVED:

To note the report.

23 MINOR CHANGES TO THE ESTABLISHMENT

The Service Manager Organisational Development presented a report, which had been circulated in advance of the meeting, highlighting minor changes to the staffing establishment since the last meeting.

RESOLVED:

To note the report.

24 CURRENT STAFFING ISSUES

The Service Manager Organisational Development introduced a report, which had been circulated in advance of the meeting, highlighting issues of interest to the Council's workforce.

RESOLVED:

To note the report.

25 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

It was noted that the next meeting of the Committee, scheduled for 19 November, would be cancelled.

26 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That, Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(a)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the reports involve the likely disclosure of exempt information as defined in Paragraphs 1 and 4 of Part 1 of Schedule 12a of the Local Government Act 1972.

27 CONSULTATION CLOSURE- FLEXIBLE AND AGILE WORKING POLICY

The Service Manager Organisational Development introduced a report to close formal consultation on the proposal to introduce a revised policy that supports flexible and agile working.

RESOLVED to:

- 1) Close the formal consultation on the proposal to introduce a revised policy that supports flexible and agile working;
- 2) Recommend to the Appointments and Conditions of Service Committee that the revised policy should be introduced subject to the following comments

That the comments made by UNISON on the subject of including reference to work/life balance and clarification around the requirement for an employee to change their work base, included at section four of the report, are forwarded to the Appointments and Conditions of Service Committee.

28 CONSULTATION CLOSURE- STRUCTURAL REVIEW

The Chief Executive introduced a report, which had been circulated prior to the meeting, proposing to close formal consultation on proposals to alter the structure of the organisation within two service areas.

RESOLVED to:

- 1) Close formal consultation on the proposals to alter the structure of the organisation within two service areas; and
- 2) Refer the report back to the Appointments and Conditions of Service Committee for that Committee to consider whether the proposals are the most appropriate way to make the required financial savings.

The meeting finished at 6.30 pm

Signed by Chair:
Date: